

Article I – Organization Name and Purpose

1. The organization shall be known as The Fort Gordon Chapter Sergeant Audie Murphy Club Association, herein after referred to as the “association.” The mailing address will be: Fort Gordon Chapter Sergeant Audie Murphy Club Association, P.O. Box 8154, Fort Gordon, Georgia 30905. This organization will operate on Fort Gordon, with the written consent of the Commander or his/her designated representative in accordance with DODI 1000.15 and AR 210-22.
2. The organizations purpose is to select and recognize those Noncommissioned Officers of the highest caliber; to promote service to others; prepare and challenge all assumptions in light of its commitments; aid in the contribution of quality of life improvements; and to perpetuate the Army values, unit traditions and esprit de corps.

Article II – General Provisions

1. This organization shall contribute to the advancement and improvement of the quality of life on within the community.
2. This organization is not an instrumentality of the United States Army. It will be self-sustaining, and will not receive financial assistance from the Army or non-appropriated funds.
3. This organization fully supports the Fort Gordon policy on equal opportunity, and will not discriminate in membership eligibility on the basis of race, color, religion, national origin, or sex. This organization will neither accept invitations from, nor participate in any activity or with an organization that does not conform to the Fort Gordon policy, or that discriminates on the basis of race, religion, national origin, or sex.

Article III – Aims and Objectives

1. Promote greater recognition of the NCO Corps and to perpetuate those Army and unit traditions that contribute to esprit de corps and superior performance of duty.
2. Foster public understanding and support of the Sergeant Audie Murphy Club.
3. Preserve and foster the spirit of fellowship among former, present, and future members of the Sergeant Audie Murphy Club by an organization through which they may unite in bonds of comradeship.
4. Further Soldiers' warfare knowledge in the areas of strategy, tactics, logistics, operations, administration, weapons, and weapons systems.
5. Foster respect and confidence between superiors and subordinates by teaching outstanding loyalty, discipline, professionalism, and caring.
6. Advance and improve the quality of life for all Soldiers and their Family members.

Article IV - Membership

1. *Membership:* Membership in this organization is voluntary. The majority of membership will be composed of the Department of Defense (DOD) personnel. Membership eligibility is set forth below:

- a. *Regular membership:* All individuals who have been previously inducted into the Sergeant Audie Murphy Club or the Sergeant Morales Club are eligible for regular membership.
 - b. *Honorary Membership:*
 - (1) Honorary membership may be extended to selected personnel who demonstrate the leadership qualities and attributes of those inducted into the Sergeant Audie Murphy Club or the Sergeant Morales Club (SMC) but would not normally be allowed to compete (All Active Army, Army Reserve, and Army National Guard NCOs in the ranks of Master Sergeant through Command Sergeant Major). Careful evaluation must be taken by the approving authority to ensure that the spirit and intent of the program is preserved.
 - (2) SMC members in good standing will be extended honorary membership and the opportunity to participate in all SAMC activities.
 - (3) Any active SAMC member can nominate an individual to be recommended for honorary membership. The governing council shall review the qualities and attributes of honorary membership nominees and make recommendations to the general membership at the next regularly scheduled membership meeting. Honorary membership will be granted upon the majority vote of those regular members present and approval from the SAMC Advisor.
 - c. *Associate Membership:* Non-DOD personnel who are not otherwise eligible to become regular or honorary members but support the aims and objectives of this organization, may be recommended and granted associate membership following the same procedures for honorary membership within this article.
2. *Removal of Membership:* The governing council may remove any member from the membership rolls for conduct unbecoming of a member. Removals will be based upon recommendation, majority vote and endorsement by the Signal Center Command Sergeant Major. Request for removal of a SAMC member will be submitted to TRADOC CSM for evaluation and final determination in accordance with TRADOC Reg. 600-14. Request must identify actions or causes for removal (e.g., DUI, UCMJ, or violation of integrity).
 3. *Voting:* Regular members shall have the right to vote on all matters properly brought before a general meeting. Each regular member gets one vote. Any regular member receiving a salary or payment for SAMC duties will become a non-voting member.
 4. *Terms of Membership.* Membership shall remain in force as long as the governing council has not removed the member.
 5. *Withdrawal of Membership:* Any member may resign membership by written notice to the President.

Article V – Officers and Governing Council

1. *Composition:* The governing council will be composed of the following offices: President, Vice-President, Secretary, Treasurer, Historian and Public Affairs Representative. The governing council will be elected by majority vote of the regular members present at the scheduled election meeting. The Historian, Web Master and Public Affairs Representative will be appointed by the President and approved by majority vote of the regular members.

2. *Eligibility for Office:* All regular members shall be eligible for office unless they have less than 12 months remaining until ETS or PCS.

Article VI – Duties of Officers

1. *Duties:* The governing council of this organization shall administer the affairs of this organization IAW the SAMC by-laws, and all-applicable Army and Fort Gordon policies and regulations. Specific duties are set forth below:
 - a. **President:**
 - (1) Preside at all general membership and governing council meetings. The President shall only vote to break a tie.
 - (2) Ensure the by-laws are upheld.
 - (3) Call membership meetings.
 - (4) Appoint all committee chairpersons.
 - (5) Serve as an ex-officio member of all committees.
 - b. **Vice President:**
 - (1) Assist the President and perform the duties of the President in the President's absence.
 - (2) Assume the duties of the President should the office become vacant.
 - (3) Coordinate APFT, Performance Testing and Hands-on evaluations for SAMC candidates.
 - (4) Maintain the SAMC Inductee Board in Signal Towers.
 - (5) Assist the Public Affairs Representative with all social activities and fundraisers for this organization.
 - c. **Secretary:**
 - (1) Keep a record of the SAMC general membership meetings.
 - (2) Keep a record of the SAMC council meetings.
 - (3) Maintain a permanent file of all record pertaining to the organization.
 - (4) Write all correspondence for the association.
 - (5) Notify members of the time and place for all meetings and events.
 - (6) Submit a copy of the monthly minutes to the Financial Manager, DFWMR.
 - d. **Treasurer:**
 - (1) Keep an itemized account of all receipts, disbursements, and all supporting vouchers and records from the organization accounts.
 - (2) Collect all dues and deposit into the organization account.
 - (3) Disburse funds as directed by the council upon proper vote by the general membership.
 - (4) Present a written monthly and yearly financial report to the Financial Manager, DFWMR.
 - (5) Use sound business practices and generally accepted accounting principles in maintaining the accounting records.
 - (6) Maintain an inventory of all property.
 - e. **Historian:**
 - (1) Chronicle and maintain the history of the association.
 - f. **Public Affairs Representative:**
 - (1) Coordinate all publicity, advertising, and protocol for dignitaries.
 - (2) Conduct liaison with all outside agencies and the public.
 - (3) Perform the duties of parliamentarian at all meetings.

- (4) Update the Signal on meetings and events
- (5) Organize all social activities and fundraisers of the organization with the assistance of the Vice President.

g. Web Master:

- (1) Monitor and update the organization's web page.
- (2) Maintain email account for the organization.

2. *Term of office:* The terms of office shall be one year, unless otherwise amended. Members may serve more than one term (twelve months) but the President will be limited to two terms.
3. *Notice of Election:* Elections will be announced two months prior to the election through the Fort Gordon Signal. The Secretary will also notify each member.
4. *Elections:* Governing council members will be elected and installed annually during the July meeting, to take office the following month. Elections will be by written ballot. Candidates wishing to run for office but not present at the election meeting will submit written notification to that effect to the Secretary.
5. *Vacancies:* If the President vacates office during his/her term, the Vice-President shall assume the duties of President for the remainder of the term. If any other officer vacates his office during a term, a special election will be held at the next regularly scheduled meeting. Upon learning of a vacancy, notice of special election will be made in accordance with paragraph three of this article. The candidate who receives a majority vote from the voting membership present will fill the office. The office will be held throughout the remainder of the term vacated. The candidate who filled the vacated position can be elected to serve for another term.
6. *Suspension of Election:* The governing council may suspend elections of the SAMC, fill any vacancy, or extend any term, during time of declaration of war by the Congress of the United States or during national emergency proclaimed by the President of the United States. Such suspensions shall not exceed one year following termination of war or national emergency.

Article VII – Board of Directors

1. *Composition:* The Advisory Board of Directors shall consist of eight (8) individuals selected by the majority vote of the governing council. Nominees shall come from past presidents, past council members, and command sergeants major that are either regular or honorary members.
2. *Term of Office:* The term of advisory board member shall be two (2) years, or until retirement or PCS, whichever is sooner.
3. *Appointment:* The governing council shall select members of the Advisory Board of Directors during a special meeting of the council. Advisory Board of Directors will be appointed by the president no later than 30 days after his/her election.
4. *Duties:* The Advisory Board of Directors shall advise and assist the general officers in the conduct of association affairs. They will take action to make the association a useful and honorable institution in advancing the proper role of the NCO Corps.

Article VIII – Standing Committee

1. *By-Law Committee:* The governing council will annually appoint a by-laws committee. The committee shall be comprised of at least three but no more than five members of the governing council and/or

advisory board of directors. Additionally, the Vice-President and the Secretary will be ex-officio members of the committee. The results of this committee will also be used to revalidate the status of the SAMC as a private organization. This revalidation will be completed annually every March.

2. *Duties:* The committee will examine the current laws, receive proposed amendments, and make recommendations for change.
3. *Amendments:* A proposed amendment will first be approved by a 2/3 vote of the governing council. All approved amendments will be ratified by majority vote of the regular membership present at the April meeting. All ratified amendments are subject to approval of the Installation Commander or his/her designee.

Article IX – Methods of Financing

1. *Disbursement:* The President and Treasurer shall be required to sign for release of funds. All use of funds shall be voted upon in a governing council meeting.
2. *Bonding:* When any official of the SAMC has access to funds that exceed \$1000.00, bonding insurance will cover that position.
3. *Dues:* Annual dues are \$60.00 each year, payable in advance or \$15.00 quarterly, based on the calendar year.
4. *Fundraisers:* All fundraising activities will be conducted in accordance with Federal, State, and local tax laws, and must have approval from the Installation Commander or his/her designee. Money received by fundraising activities will be used to purchase items needed for renovation/management of a volunteer or social activity, club shirts, induction and farewell gifts, club physical training activities and to off-set the cost of formal military functions in which club members need to be present to assist in or accomplish a task. All other requests will be voted on by the governing council and approved by the president.
5. *Taxes:* This organization will comply with all Federal, State, and local tax laws.

Article X – Meetings and Quorums

1. *Governing Council:* The governing council will meet the first and third Wednesday of each month.
2. *General Membership Meetings:* The general membership will meet bi-monthly. A formal membership meeting will be conducted on the first Wednesday of each month. An informal breakfast meeting will be held on the third Wednesday of each month to ensure that active members stay abreast of all upcoming events and Army policy change. Additional meetings may be called by the President or when requested by three members of the governing council.
3. *Advisory Board of Directors:* Meetings of this board may be called at the discretion of the governing council.
4. *Quorum:* A quorum shall consist of four of the six council members for the governing council meetings. Any matter brought before the regular membership shall pass with a majority vote of those regular members present.
5. *Suspension of Meetings:* The governing council may suspend any meeting of the SAMC during time of declaration of war by the Congress of the United States or during national emergency proclaimed by the

President of the United States. Such suspensions shall not exceed one year following termination of war or national emergency.

Article XI - Activities

1. *Sergeant Audie Murphy Club Final Selection Board:* Quarterly there will be a final selection board. The president of the board will be the Signal Center Command Sergeant Major, Subordinate Sergeants Major and the SAMC President will attend as members. There will also be a non-voting member sitting on the board. Guidelines for the SAMC Selection process are outlined in Appendix A.
2. *SAMC Induction Ceremony:* The SAMC Induction ceremony will be conducted bi-annually and will be used as a culmination of the day set-aside for the inductee. The SAMC inductee will be awarded with various awards from the Department of the Army, TRADOC, Fort Gordon Chapter SAMC, and the local community. The entire day consists of a SAMC run, breakfast, luncheon, and the SAMC Induction Ceremony.
3. *SAMC Fundraiser Events:* The SAMC will conduct fundraisers throughout the year to pay for expenses incurred at the SAMC Induction Ceremony and to provide for the Soldiers and their Family members on Fort Gordon.
4. *SAMC Volunteer Activities:* The SAMC will provide members a variety of activities located on the installation and within the local community.

Article XII - Dissolution

If the Fort Gordon Chapter Sergeant Audie Murphy Club is dissolved, all funds in the treasury will be applied to meet any outstanding debts, liabilities or obligations. The balance of these assets will be disposed of as determined by the membership. No portion of the funds will be dispersed to any member of the SAMC. In the event, liabilities exceed assets the entire membership will be personally liable in a pro-rata share.

Article XIII – Required Clauses

1. In accordance with Army Regulation 210-22, Installation Management Agency (IMA) Private Organization Reference Guide and garrison policies/procedure, the following clauses MUST be part of the governing documents of a Private Organization (PO) sanctioned to operate on the installation:
 - a. PO will adhere to AR 210-22 regulation and furnish documents that states the PO's nature, function, objectives (including planned use of funds), and activities.
 - b. PO will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government.
 - c. In accordance with the Army Environmental Management Policy, protection of precious environmental resources is incumbent upon all members of the Total Army to include users of Army facilities and property. That responsibility includes accepting liability for both environmental and property damage incurred during routine operations as well as special programs/events. As a PO sanctioned to operate on Fort Gordon, the (name of PO) hereby agrees to comply with all environmental protection laws, rules, regulations and procedures and further

agrees to reimburse the installation for any and all damages arising from the conduct of its programs/events on the installation

- d. Agreement to reimburse the Army for utility expenses, unless use is incidental (would cost more to bill and collect than it costs to provide the utility).
- e. *Non-Discriminatory* - No person shall be excluded from membership, segregated, or otherwise discriminated against within this (organization, association, chapter) on the grounds of race, color, sex, age, marital status, national origin, political affiliation, religion or handicap. In no way will the activities of the organization deprive individuals of their civil rights.
- f. *Adoption of Governing Documents* - OPTION OF GOVERNING DOCUMENTS - This Constitution and Bylaws to carry out its provisions are adopted subject to the approval of an affirmation vote of (your choice) of the membership and with final approval by the Garrison Commander or his/her designee.
- g. *Amendments to Governing Documents* - Amendments to the Constitution and Bylaws become effective upon approval of the Garrison Commander or his/her designee.
- h. *Consent Clause* - This (organization, association, chapter) operates and exists on Fort Gordon, Georgia with the consent of the Garrison Commander. This consent is contingent on compliance with the requirements and conditions of Army Regulation 210-22 and Garrison policies/procedures, with changes and supplements.
- i. *Personal Liability Clause* - All members are required to read the constitution and bylaws upon joining the organization. All members understand that they are personally liable if the assets of this organization are insufficient to discharge all liabilities or claims. PO will comply with all State and jurisdictional laws. Neither the installation nor the Government will have any liability for the PO's actions or debts.
- j. *Non-Competitive Clause* - This (organization, association, chapter) is not an instrumentality of the United States Government. This (organization, association, chapter) will not compete with any non-appropriated fund instrumentality, recreation services, or any other Government functions using appropriated funds, on the installation.
- k. *Dissolution Clause* - This (organization, association, chapter) may dissolve voluntarily only upon the approval by ballot of not less than (your choice) of the membership in good standing, or by determination of the Garrison Commander, or his/her designee. If the organization is dissolved, all funds in the treasury at the time will be used to meet any outstanding debts, liabilities, or obligations. The balance of these assets will be disposed of as determined by the membership.

1. *Two Signature Clause* - All checks must be signed by the treasurer and one other elected officer. (You may designate the officer, such as treasurer and president or vice president in the president's absence).

The Fort Gordon Chapter Sergeant Audie Murphy Club Association By-Laws were approved by majority vote on this 1st day of April 2009.



KANISHA S. EVANS
SEC, USA
SAMC President



THOMAS J. CLARK
CSM, USA
SAMC Advisor