



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION OF:

IMGO-ZA

MAR 18 2014

MEMORANDUM FOR ALL FORT GORDON MILITARY PERSONNEL

SUBJECT: Garrison Commander's Policy Memorandum No. 74 – Priority Housing for Key and Essential Positions.

1. Reference Army Regulation 420-1, Army Facilities Management, dated 28 March 2009.
2. In accordance with the above mentioned regulation, key and essential personnel have duties that require their immediate availability on Army installations because of military necessity and/or operational requirements and therefore must reside in on-post Family housing. Individuals in key and essential positions are not automatically authorized "designated-position" housing except as listed in paragraph 3a below. Key and essential positions are established for the purpose of assigning Family housing on a priority basis. To ensure uniform procedures the following guidelines are provided.
 - a. Key and essential personnel eligible for designated-position housing will be assigned to the home identified for that position. Other key and essential personnel with Family members will be placed at the top of the appropriate waiting list (Freeze Zone), integrated with other key and essential personnel by date of eligibility, and housed in the first available home.
 - b. Balfour Beatty will project and program homes for incoming Key and Essential personnel. Projected homes may be held vacant up to 60 days prior to their arrival.
3. The following positions are designated as Key and Essential:

- a. Designated position housing is limited to the following positions:

| <u>Position</u> | <u>Home</u> |
|---|-----------------|
| Commander, U.S. Army Signal Center of Excellence & Fort Gordon (SigCoE) | 1 Boardman Lake |
| Commander, 7 th Signal Command (Theater) | 5 Boardman Lake |
| Deputy Commander, SigCoE and Fort Gordon | 6 Boardman Lake |
| Command Sergeant Major, SigCoE and Fort Gordon | 3 Boardman Lake |

- b. Brigade/Equivalent Commanders and the Command Sergeants Majors/Senior Enlisted Advisors will be given priority for housing in Maglin Terrace. Brigade Command Sergeants Majors/Senior Enlisted Advisors will also be given priority for single homes in Lakeview on Jasmine and Magnolia Circle:

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Commander and CSM, US Army Garrison Fort Gordon
Commander and CSM Dwight D. Eisenhower Army Medical Center
Chief of Staff, SigCoE and Fort Gordon
Deputy Commander, 7th Signal Command (Theater)
Commander and CSM 15th Regimental Signal Brigade
Commander and CSM 35th Signal Brigade
Commander and CSM 706th Military Intelligence Group/National Security
Group
Commander and CSM Navy Information Operations Command
Commander and CSM 480th ISR Group

c. Battalion/Squadron Commanders will be given priority for single homes in Lakeview on Cypress Circle and Battalion Sergeants Majors on Jasmine and Magnolia Circle:

Commander, 3rd Intelligence Squadron, National Security Agency, 480th ISR
Group
Commander, 31st Intelligence Squadron, National Security Agency, 480th ISR
Group
Commander, 63rd Signal Battalion, 35th Signal Brigade
Commander, 67th Signal Battalion, 35th Signal Brigade
Commander, 369th Signal Battalion, 15th Signal Brigade
Commander, 442nd Signal Battalion, 15th Signal Brigade
Commander, 447th Signal Battalion, 15th Signal Brigade
Commander, 551st Signal Battalion, 15th Signal Brigade
Commander, 202nd Military Intelligence Battalion, 513th Military Intelligence
Brigade
Commander, 297th Military Intelligence Battalion, 513th Military Intelligence
Brigade
Commander, 224th Military Intelligence Battalion, 513th Military Intelligence
Brigade
Commander, 707th Military Intelligence Battalion, 706th Military Intelligence
Group
Commander, Warrior Transition Battalion, Dwight D. Eisenhower Army Medical
Center
Commander, DENTAC, Dwight D. Eisenhower Army Medical Center

4. Incumbents currently residing off the installation will not relocate on post due to designation of Key and Essential positions. Unit Commanders will notify incoming personnel of the requirement to reside on post.

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5. Personnel who occupy key and essential housing, who are subsequently assigned to another duty station, **must** terminate/clear prior to their Change of Command or Change of Responsibility, to allow expeditious housing of incoming personnel.

6. Request for exception to this policy will be forwarded to Commander, US Army Garrison Fort Gordon, ATTN: RCI for final consideration of approval/disapproval.

7. The proponent for this policy memorandum is Housing Division, Directorate of Public Works, 706 791-4302.



SAMUEL G. ANDERSON
COL, SC
Commanding

This memorandum supersedes the Garrison Commander's Policy Memorandum No. 74 – Priority Housing for Key and Essential Positions 15 Oct 2012.