



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION
OF:

IMGO-SO

NOV 15 2011

MEMORANDUM FOR ALL FORT GORDON TENANT UNITS

SUBJECT: Garrison Commander's Policy Memorandum No. 39—Reporting of Accidents Involving Tenant Activity Military Personnel

1. References.

- a. AR 385-10, The Army Safety Program
- b. DA Pamphlet 385-40, Army Accident Investigation and Reporting
- c. GC Policy Memorandum No. 34, Garrison Safety Program

2. Purpose. To establish a policy that supports and implements references 1 a – c.

3. Applicability. This policy applies to all tenant activities assigned to Fort Gordon.

4. Background. Accidents result in unnecessary loss and waste of human capital, material, and financial resources. All accidents are preventable through effective leadership, adherence to standards, holding personnel accountable, and controlling hazards through the use of composite risk management procedures. Leaders have the responsibility to ensure risks are identified and assessed, processes are determined to eliminate losses, and to ensure daily activities occur without injuring personnel or damaging equipment. Safety must be practiced at all times, both on- and off-duty. Taking unnecessary risks with lives and military equipment is unacceptable. All Fort Gordon personnel must be vigilant of accident prevention at all times and in all places.

5. Responsibilities.

a. IAW references above, all Fort Gordon Senior Mission Partners including Army, Navy, Marine Corps, Air Force units, and other organizations, will provide copies of accident reports for on- and off-post accidental injuries to the Installation Safety Office within seven days of occurrence. Accident information is confidential and must be managed in accordance with FOIA restrictions. Accident reports must focus on root causes, contributing factors, and lessons learned. A periodic Post-wide safety status, covering all Senior Mission Partners, will be provided to leaders to provide insight into the type of accidents that are occurring to Fort Gordon personnel.

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b. Accident investigation and reporting are targeted inspection elements for all safety program evaluations.

6. The proponent for this policy letter is the Garrison Safety Manger, Installation Safety Office, 706-791-7233.


ROBERT A. BARKER
COL, SC
Commanding