DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION OF:

IMSE-GOR-ZA

DEC 01 2009

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Installation Food Service Policy Memorandum No. 48 - Army Field Feeding Procedures

1. References:

a. AR 30-22, 10 May 05, Army Food Program.

b. FM 10-23, 2 Jun 98, Basic Doctrine for Army Field Feeding and Class I Operations Management.

2. Subsistence is government property until such time as it is consumed by authorized personnel or discarded as waste.

3. Each unit commander is required to prepare a Present for Duty Strength and Remote Feeding Site Report (DA Form 5913-R) for personnel participating in field exercises. These reports must be accurate and consistent with the DA Form 4187 prepared for personnel going to the field.

4. Units opening field accounts must submit their requests 60 to 90 days in advance to the Troop Issue Subsistence Activity (TISA). This will give TISA time to place the order and have all food items available for scheduled issue cycles. Units must utilize the established field menus or a mix of rations (i.e., Unitized Group Rations (UGR)).

5. The unauthorized diversion/misuse of government subsistence and supplies and failure to maintain proper accountability are considered mismanagement or fraudulent and must be investigated under the provisions of reference a.

6. Commanders must:

a. Ensure sufficient Dining Facility Attendant (DFA) support is available for the field kitchen operation.

b. Ensure a field sanitation team is available and trained.

c. Ensure all records of field operations are maintained per requirements of AR 30-22 and FM 1023-2, for guidance on the establishment, maintenance, and destruction of files.

7. When the field exercise is over, the Food Service Operations Sergeant must coordinate with the appropriate Food Advisor on the proper procedures for transferring all loose MREs, A-rations, UGR-A rations, and component items to the Garrison dining facility or a designated food bank.

8. The Food Service Operations Sergeant must ensure that all field accounts are closed on the last day of field operations.

9. The above guidance applies to both active and reserve units.

10. The proponent for this Policy Letter is the Installation Food Program Manager, DOSS, 706-791)-2636.

GLENN A. KENNEDY, II
COL, SC
Commanding

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This Policy Memorandum supercedes the Garrison Commander's Policy Memorandum No. 48-Army Field Feeding Procedures, 4 February 2009.