**DEPARTMENT OF THE ARMY**
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION OF:

IMSE-GOR-ZA

NOV 15 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Food Services Policy Memorandum No. 54 – Philip A. Connelly

1. Purpose: To provide guidance for nomination and participation in the installation-level Phillip A. Connelly award competition.

2. References:

a. AR 30-22, 30 May 05, The Army Food Program.

b. DA Pam 30-22, 30 Aug 02, Operating Procedures for the Army Food Program.

3. Objectives:

a. Improve the professionalism of the Food Service personnel, thus providing the best quality food service to diners.

b. Provide recognition for excellence in the preparation and serving of food in the Army dining facilities and during field kitchen operations.

c. Provide an added incentive to major Army commands by adding a higher level of competition and appropriate recognition.

4. Categories of competition:

a. Small Garrison Dining Facility.

b. Large Garrison Dining Facility.

c. Field Kitchen Dining Facility-Active Army and Reserve Components.

5. Policy:

a. Field Kitchen Category will prepare either A-Ration or UGR ration for competition.

Competition will be conducted while in the field. Preparation and serving of food to supported personnel will be accomplished using TOE equipment only. All food preparation and clean-up operations must be accomplished at the field location.

b. Nomination of command finalists and packet submissions are very important aspects of the Connelly Program. Finalist nominations and packets for Active Army must be sent to IMCOM Atlantic Region NLT 15 May.

6. Packets will contain the guidelines and information as outlined in AR 30-22.

a. Complete unit designation, location, including TOE or TDA number, and complete mailing address with zip code.

b. Category of competition.

c. Authorized and assigned Food Service personnel strength to include dining facility attendants. An accurate headcount of all personnel (food service support, chain of command, etc.) is needed for certificates issued during evaluation.

d. Photographic coverage/requirements: It is imperative for both Garrison and field nominees to send two 5x7 color photos of Food Service Officer (FSO), along with name, rank, SSN, and biography.

e. Brief historical summary of unit and mission.

f. Include the name, rank, and length of assignment of all military personnel, and DEROS. Include any food service completed courses and related training.

g. POC information, phone contacts, FAX numbers, unit mailing address and e-mail.

h. Proposed primary date and alternate date for IMCOM Atlantic Region evaluation. Note: These dates will be considered; however, if schedule cannot permit these periods of evaluation, then units will be contacted about alternate dates.

7. The proponent for this Policy Letter is the Installation Food Program Manager, DOSS, 706- 791-2636.

ROBERT A. BARKER
Colonel, SC
Commanding

DISTRIBUTION: A

This Policy Memorandum supercedes the Garrison Commander's Policy Memorandum No. 47- Philip A. Connelly.