



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION OF:

IMGO-ZA

JUL 27 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Commander's Policy Memorandum No. 72 – Prohibition on Duplication of Military Identification (ID) Cards and Common Access Cards (CAC)

1. References.

- a. Title 18, US Code Part I, Chapter 33, Section 701, Official Badges, Identification Cards, Other Insignia.
- b. AR 600-8-14, Identification Cards for Members of the Uniformed Services, their Eligible Family Members, and Other Eligible Personnel, 17 June 2009.
- c. AR 40-3, Medical, Dental and Veterinary Care, 12 March 2010.
- d. DODI 1000.13, Identification (ID) Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals, 5 December 1997.
- e. Under Secretary of Defense Memorandum, subject: Authorization to Copy Military Identification (ID) Card to Obtain Tax Benefits, 19 January 2010.

2. Purpose: To establish a policy that supports the prohibition on duplication of US government identifications, military ID cards, and CAC.

3. Applicability: This policy applies to all Fort Gordon military, civilian and contractor personnel and Family members, issued an official US government ID card, military ID card, and/or a CAC.

4. Personnel are reminded that the photocopying of US government ID cards is a violation of Title 18, US Code Part I, Chapter 33, Section 701 and punishable by both fine and/or imprisonment.

5. Criminal elements and terrorist organizations consider US government identifications as a high value asset that can be used against the US military. Although commercial establishments are not prohibited from asking for military/government identification, authorized official government card holders need to be aware of the prohibition on duplication of government ID cards. There are no safeguards in place to ensure government ID cards will not be counterfeited or "cloned" based on a photocopy by a commercial establishment.

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6. State drivers license or other form of civilian photo ID will be used in lieu of US Government ID if an establishment insists on a photocopy of an individual's identification.
7. This policy does not apply to medical establishments, i.e. doctor's offices, hospitals and pharmacies who routinely must photocopy official government ID cards for the purpose of medical treatment, filing insurance claims and filling prescriptions for medicine and medical supplies. In accordance with the Eisenhower Army Medical Center Dispensing Policy, a photocopy of the patient's ID card may be used to pick up prescriptions. The accepted photocopy is of the front and back of the patient's ID card on a sheet of standard 8½ x 11 paper. Additionally, reference 1e above, clarifies that copying of military ID cards to facilitate compliance with tax laws is authorized, provided the copies are made on a sheet of standard 8½ x 11 paper.
8. It is illegal to photocopy ID cards and laminate as this constitutes reproducing an official ID card. Illegal photocopies of US government ID cards will be confiscated when found.
9. Point of Contact for this memorandum is the Director, Human Resources, 706-791-9325.

Encl
Example


ROBERT A. BARKER
COL, SC
Commanding

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