



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
 HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON  
 307 CHAMBERLAIN AVENUE  
 FORT GORDON, GEORGIA 30905-5730

REPLY TO  
 ATTENTION OF:

IMGO-ZA

DEC 23 2014

MEMORANDUM FOR ALL FORT GORDON MILITARY PERSONNEL

SUBJECT: Garrison Commander's Policy Memorandum No. 74 – Priority Housing for Key and Essential Positions.

1. Reference Army Regulation 420-1, Army Facilities Management, dated 28 March 2009.

2. In accordance with the above mentioned regulation, Key and Essential personnel have duties that require their immediate availability on Army installations because of military necessity and/or operational requirements and therefore must reside in on-post Family housing. Individuals in Key and Essential positions are not automatically authorized "designated-position" housing except as listed in paragraph 3a below. Key and Essential positions are established for the purpose of assigning Family housing on a priority basis. To ensure uniform procedures the following guidelines are provided.

a. Key and Essential personnel eligible for designated-position housing will be assigned to the home identified for that position. Other Key and Essential personnel with Family members will be placed at the top of the appropriate waiting list (Freeze Zone), integrated with other Key and Essential personnel by date of eligibility, and housed in the first available home.

b. Balfour Beatty will project and program homes for incoming Key and Essential personnel. Projected homes may be held vacant up to 60 days prior to their arrival.

3. The following positions are designated as Key and Essential:

a. Designated position housing is limited to the following positions;

<u>Position</u>	<u>Home</u>
Commander, U.S. Army Cyber Center of Excellence & Fort Gordon (SigCoE)	1 Boardman Lake
Commander, 7 <sup>th</sup> Signal Command (Theater)	5 Boardman Lake
Commander, Joint Force Headquarters-Cyber	6 Boardman Lake
Command Sergeant Major, CyberCoE and Fort Gordon	3 Boardman Lake

b. Colonels/Brigade/Equivalent Commanders will be given priority for housing in Maglin Terrace and Command Sergeants Major will be given priority for single homes in Lakeview on Jasmine and Magnolia Circle:

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Commander and CSM, US Army Garrison Fort Gordon  
Commander and CSM, Dwight D. Eisenhower Army Medical Center  
Chief of Staff, CyberCoE and Fort Gordon  
Commander and CSM, 7<sup>th</sup> Cyber Protection Brigade  
Commander and CSM, 15<sup>th</sup> Regimental Signal Brigade  
Commander and CSM, 35<sup>th</sup> Signal Brigade  
Commander and CSM, 116<sup>th</sup> Military Intelligence Brigade  
Commander and CSM, 513<sup>th</sup> Military Intelligence Brigade  
Commander and CSM, 706<sup>th</sup> Military Intelligence Group/National Security  
Group  
Commander and MCPO, Navy Information Operations Command  
Commander and CMS, 480<sup>th</sup> ISR Group

c. Battalion/Squadron Commanders will be given priority for single homes in Lakeview on Cypress Circle and Command Sergeants Majors on Jasmine and Magnolia Circle:

Commander, 3<sup>rd</sup> Intelligence Squadron, National Security Agency, 480<sup>th</sup> ISR  
Group  
Commander, 31<sup>st</sup> Intelligence Squadron, National Security Agency, 480<sup>th</sup> ISR  
Group  
Commander, 67<sup>th</sup> Signal Battalion, 35<sup>th</sup> Signal Brigade  
Commander, 369<sup>th</sup> Signal Battalion, 15<sup>th</sup> Signal Brigade  
Commander, 442<sup>nd</sup> Signal Battalion, 15<sup>th</sup> Signal Brigade  
Commander, 551<sup>st</sup> Signal Battalion, 15<sup>th</sup> Signal Brigade  
Commander, 202<sup>nd</sup> Military Intelligence Battalion, 513<sup>th</sup> Military Intelligence  
Brigade  
Commander, 297<sup>th</sup> Military Intelligence Battalion, 513<sup>th</sup> Military Intelligence  
Brigade  
Commander, 224<sup>th</sup> Military Intelligence Battalion, 513<sup>th</sup> Military Intelligence  
Brigade  
Commander, 707<sup>th</sup> Military Intelligence Battalion, 706<sup>th</sup> Military Intelligence  
Group  
Commander, 782<sup>nd</sup> Military Intelligence Battalion, 780<sup>th</sup> Military Intelligence  
Brigade  
Commander, Warrior Transition Battalion, Dwight d. Eisenhower Army Medical  
Center

4. Incumbents currently residing off the installation will not relocate on post due to designation of Key and Essential positions. Unit Commanders will notify incoming personnel of the requirement to reside on post.



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5. Personnel who occupy Key and Essential housing, who are subsequently assigned to another duty station, **must** terminate/clear their assigned home prior to their Change of Command or Change of Responsibility, to allow expeditious housing of incoming personnel.

6. Request for exception to this policy will be forwarded to the commander, US Army Garrison Fort Gordon, ATTN RCI, for final consideration of approval/disapproval.

7. The proponent for this policy memorandum is Housing Division, Directorate of Public Works, 706 791-4302.



SAMUEL G. ANDERSON  
COL, SC  
Commanding