



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

REPLY TO
ATTENTION OF:

IMGO-PL

NOV 24 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Commander Policy Memorandum No.90 - Installation Access Control for Recurring Special Events

1. REFERENCES:

- a. Army Directive 2014-05, Policy and Implementation procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors, 7 Mar 14.
- b. Army Regulation 190-13, The Army Physical Security Program, 25 Feb 11.

2. PURPOSE: To prescribe procedures for allowing uncleared personnel (military, Civilians, and contractors) to enter onto Fort Gordon for command-designated special events.

3. POLICY:

- a. The Cyber Center of Excellence (CCoE) Commanding General, as the installation Senior Commander, may grant waivers for special events IAW AR 190-13, para 8-6. That authority was further delegated to the Garrison Commander on 04 November 2014.
- b. CCoE recurring special events are listed in Enclosure 1. This is a "living list" and will be amended via MOIs for specific events in the garrison.
- c. The designated government sponsor for each special event will complete a risk analysis in coordination with the Installation Force Protection Officer and DES. The risk analysis will be included in the draft event MOI, which is coordinated through DPTMS Plans Branch. This risk analysis will be used to assist in the development of mitigation security measures when NCIC-III screening and the issue of AIE access cards is impractical and directed regulatory requirements cannot be met. The following will be considered when planning the special event:

- (1) Isolate event traffic and parking to specific locations.
- (2) Transport attendees to and from the event utilizing government transportation.

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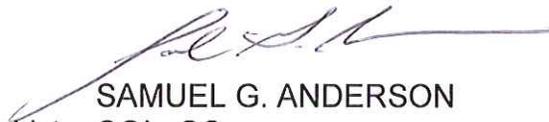
(3) Direct event traffic to specific access control points where security measures are conducted prior to attending the event.

(4) Direct/publish risk management mitigation measures in support of the Senior/Garrison Commander's Execution Document Order for the special event.

d. Events listed in Enclosure 1 with an asterisk will need a special event access memorandum signed by the DPTMS Director in coordination with DES.

4. PROPONENT: Plans and Operations Division, DPTMS, USAG Fort Gordon, Office: 706-791-8264, 9481, 5321, email: usarmy.gordon.imcom.mbx.installation-ops-ctr@mail.mil

Encl 1
Designated Recurring Special Events List



SAMUEL G. ANDERSON
COL, SC
Commanding

DISTRIBUTION: A

Enclosure 1: CG CCoE Designated Recurring Special Events List (includes, but is not limited to)